

Haskins Village Council
Journal of Proceedings
January 6th 2020
COUNCIL MEETING

Attorney Nich Wainwright administered the Oath of Office to Mayor Elect Bradley A. Heft Council Elect Kenny Gwozdz III and Clerk Treasurer Elect Lisa D. Heft

The Village Council of Haskins met in the Town Hall at 7:00PM.

A. Mayor Heft called the meeting to order with the Pledge of Allegiance being recited.

B. Roll Call all here by roll call, council members present:

Mayor: Bradley A. Heft

Clerk / Treasurer: Lisa D. Heft

President Pro Temp:

Council Member: **Sue Cano, Kenny Gwozdz,
Eric Prehn, Jason Vogelsong**

Absent

Solicitor: Paul Skaff (Not in Attendance), Nich Wainwright

**Village
Administrator:** Colby Carroll

Police: Chief Carroll

Visitors: Matthew Huffman, and Nancy Perry

Organizational Business:

1. **Vacant Council Seat:** Mayor Heft discussed the vacant council seat; council has 30 days to fill this seat left vacant by Ms. Perry deciding not to run again. Kenny Gwozdz would like to see Ms. Perry serve on council asking Ms. Perry if she would be interested. Ms. Perry stated she would only if things were done for the good of the village stating she felt things are not done correctly using the Strategic Plan for the village a instance. Mr. Gwozdz agreed that the village need to refocus its energy and be diligent on things. The vacant council seat has not been posted though the clerk will post with Mayor Heft allowing council to have the full 30 days that will go into the first meeting in February. Mayor Heft told Ms. Perry if she was interested to send a letter of interest, Ms. Perry wrote a letter and gave it Mayor Heft. The majority of council agreed to post this seat to see if any residents are interested, the clerk will post on social media and in the newspaper.
2. **Election of President Pro Tempore:** The floor was opened for the President Pro Tempore Nomination position with Prehn nominating himself and Cano 2nd that motion. Bonnough moved Cano 2nd to close the nomination with Eric Prehn being President Pro Tempore for year 2020
3. **Committee Assignments:** These assignments presented by the Mayor were accepted and approved. Eric Prehn will chair Finance and Audit, Jason Vogelsong will chair Streets and Utilities, Helen Bonnough will chair Public Safety, Sue Can will chair Facilities and Grounds, Kenny Gwozdz Public Services and when someone is appointed to the vacant seat they will chair Rules and Ordinances.

Haskins Village Council
Journal of Proceedings
January 6th 2020

4. **Council Calendar:** The council dates were set; this will be placed on the website. National Night out will be held on August 4th and Trick or Treat will be October 31st. Discussion took place on 1 meeting per month in the summer or perhaps the 1st meeting of the month being a council meeting and the 2nd meeting being a committee meeting or a special council meeting if need be. Mr. Carroll stated he would be sending more items to the committees for formal actions allowing the committees to present actions from these meetings. Mayor Heft stated that Mr. Carroll has been doing things that should be funneled through committees. Ms. Bonnough suggested the first meeting being committee with the second meeting being a council meeting with Mr. Prehn feeling it should be the other way. Mayor Heft stated more committee meeting are needed and change is good for council; the rules passed every year may have worked at the time though all of council have full time jobs, family and commitments and are trying to serve the residents. Mr. Vogel song asked how having committee meetings will work with Eric Prehn stating his committee of Finance and Audit would be meeting every month. Visitor Nancy Perry feels skipping meeting is not the way to go, that if the Rules of Council where going to be amended to make the change to the meeting schedule, it should go thought the Rules and Ordinance Committee first. The committee currently does not have a chair due to the vacant council seat. Mayor Heft suggested table this discussion until the next meeting, though getting the committees more involved is the goal. Mr. Gwozdz stated that two council meeting per month with committee meetings is asking a lot from council members. Kenny Gwozdz stated the council can table this though Ms. Bonnough asked why the need to table this. Bonnough moved Gwozdz 2nd to amend the Rules of Council Rule 10 to designate the first meeting of the month and the second meeting of the month being designated for a committee meeting or special council meeting. Roll Call on motion: Bonnough, yes, Cano, abstained, Gwozdz, yes, Prehn yes, and Vogel song yes, Majority yes Motion stands adopted, council rules will be amended and adopted.

- C. Cano moved second Prehn to approve agenda all yes motion carried.**
- D. Reports, communications, appointments, and confirmations, from the mayor, directors, of departments, and other village.**
- E. Reading and disposal of the journal of proceedings: Gwozdz moved Cano 2nd to approve the journal of proceedings meeting for the November 18th meeting and Cano moved Prehn 2nd to approve the journal of proceeding for the December 9th 2019 special council meeting, all yes on both motions the journal of proceedings stand adopted.**
- F. Village Administrator/Police:** This report is on file with the clerk. Reported on was as follows:
 - A. The CDBG income survey, the second notices will be mailed to those who have not responded.

Haskins Village Council
Journal of Proceedings
January 6th 2020

- B. NEXXUS contract concerning the driveway, Mr. Carroll will contact Mr. Skaff concerning this.
- C. A contingency plan will be put in place for the village in case of the Village Administrator's absence to include AMP voting member and access codes the village will need to continue to operate.
- D. Budget's need to be worked on
- E. Mr. Carroll reported the PD has hired someone to work every Sunday for the police department.
- F. Selling or auctioning unused items for the village, list have been compiled for this and a resolution will be drafted for these items.
- G. The Snow Conference will be held in Cleveland this year, April 19-22nd if anyone is interested in attending. Mr. Carroll would like to send the maintenance department and will look at the courses.

H.

G. Public Presentations and Hearings:

H. Old business (legislative business carried over from prior meetings).

I. New Business:

J. Committee Reports:

A Finance and Audit: Committee meeting will be held on Jan 21 at 6PM

B. Public Safety: Mr. Carroll covered in his report

C. Streets and Utilities: Committee meeting on Jan 21 at 6:30PM

D. Public Services: Mr. Gwozdz would like to work on the filer server with Mr. Carroll. The Waste Management contract will be discussed, as this contract will be ending.

E. Rules and Ordinance: vacant

F. Facilities and Grounds: The clerk reported the village was awarded the Wood County Park District Grant for \$12,000.00. This Grant will be used for playground equipment Phase I for Children's Park.

K. Treasurer's Report (Cash Summary by fund, Fund Status, Payment Accounts, and Mayor's Court receipts, Bank reconciliation presented the second meeting of the month.

Bonnough moved Gwozdz 2nd to approve the payment of accounts with questions being asked on 3404 and 3412, all yes, motion carried.

- A. The clerk presented the Cash Summary by fund for 2019, explaining the year-end balances and revenues.

L Miscellaneous business (discussion of matter of general interest, communications, petitions and claims.

N. Upcoming Meeting and Important dates:

O. Adjournment: Bonnough moved Gwozdz 2nd to adjourn

**Haskins Village Council
Journal of Proceedings
January 6th 2020**

Lisa D. Heft Clerk Treasurer

Bradley A. Heft Mayor