

**Haskins Village Council**  
**Journal of Proceedings**  
**January 8<sup>th</sup> 2018**  
COUNCIL MEETING

The Village Council of Haskins met in the Town Hall at 7:00PM.

**Organizational Business:** Mayor Heft administered the Oath of Office to newly elected council members: **Helen Bonnough, Sue Cano, Eric Prehn and Phil Tipton**

**A.** Mayor Heft called the meeting to order with the Pledge of Allegiance being recited.

**B. Roll Call all here by roll call, council members present:**

**Mayor:** Bradley A. Heft

**Clerk / Treasurer:** Lisa D. Heft

**President Pro Temp:** **Phil Tipton**

**Council Member:** **Helen Bonnough, Sue Cano, Nancy Perry, Kenny Gwozdz, Eric Prehn**

**Absent** **Kenny Gwozdz**

**Solicitor:** Paul Skaff

**Village Administrator:** Colby Carroll

**Police:** Chief Carroll

**Visitors:** Ty Simpson and Keith Damschroder

**C. Bonnough moved Perry 2nd to approve agenda of the 01/08 /18 meeting, all yes motion carried.**

**D. Reports, communications, appointments, and confirmations, from the mayor, directors, of departments, and other village officers:**

Mayor Heft reported that 2018 would be a challenging year with the rate study though he is looking forward to working with all of council.

**A. Appointment of Council Pro Tempore:**

**Bonnough nominated Phil Tipton with Cano 2<sup>nd</sup> this nomination, no other nominations brought forward with roll call by voice all voting for Phil Tipton. Mr. Tipton will remain President Pro Tempore for year 2018**

**E. Reading and disposal of the journal of proceedings: Tipton moved Perry 2nd to approve the journal of proceedings for December 18 2017 meeting with bolding of DOES NOT, not just DOES, all yes motion carried.**

**F. Village Administrator/Police.** A copy of this report is on file.

Mr. Carroll updated council on the Solar Field, the village made its final connection and it is live with the going commercial in a few weeks as some documentation is being finalized. Information concerning this solar field will be going out soon to village residents, as this is a behind the meter plant only and any solar energy will be for village residents only. This field will help in aid to offset cost peak loads. The village is also part owner in the Hydro plants, JV2, JV5, and the Fremont energy plants.

Mr. Carroll also reported on the electric rate study that is in its final stages of being complete. An electric rate study for the village has not been done since 1997 with the village having the potential short fall in the electric fund in 3 years. The poles/transformers

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and power lines are aging. The village falls short on the residential side of electric cost along with the cost of service. This rate study is a 3-year plan with the cost being approximately, increase of 3.5% to 6% per year as the village is in need of a new bucket truck, and depending on if, this cost of this truck is factored in to the adjustment. Right now every time an additional customer is added to, the village electrical side it cost the village around \$1250.00 with the village tap fees being only \$700.00. Cost of Service per resident right now is \$5.50 cents per month, this cost needs to be around \$12.00 per month with gradual increase over 3 years to obtain this. Currently there is approximately 9% of electric customers that are locate outside the village limits that are not paying any village tax. This electric rate study will need to be done in committees allowing time to have the public informed as well. Council needs to keep in mind that this was only the electric rate study as there has been no information on the WWTP rate study completed yet. Mr. Carroll has contacted the person that is completing the WWTP side to see where that stands. At one time Biofit was interested in the villages electric; perhaps it is time to start the discussion with them. Biofit was under the impression that the village had a corporate income tax however; Mr. Carroll stated this is not the case. It was also reported that the person that completed the electric rate study would be available via conference call. Mr. Carroll reported that the office assistant would be working on assets inventory one day per week while he is available to assist with this as well.

Reported that Mr. Brad Tussing the operator of record for the WWTP would like to go from salary to hourly as he is putting in more hours than anticipated then the 10 hours per week that he is currently paid at a rate of \$510.00 biweekly for year 2017. **Tipton moved with Perry 2<sup>nd</sup> to make this change on Addendum 2 moving Mr. Tussing from salary to hourly rate of \$26.30 per hour retroactive to December 31<sup>st</sup> 2017 (day of first pay for Fiscal year 2018), all yes motion carried.** Mr. Carroll had all of council sign this change and this will become part of the ordinance and placed in Mr. Tussing's file.

**G. Public Presentations and Hearings:**

- A. Ty Simpson and Keith Damschroder approached council concerning a senior project they would like to do with the village. Ty and Keith (and one other student who was not in attendance) would like to build a trash/recycle bin located near the park at the village hall. They are asking for \$200.00 from the village to fund this with them wanting to use a picket fence type material. Council is concerned of the upkeep once this is build and with the placement of this bin. Council would like something more durable such as a composite material and ask them pair to come back to council with different construction plan.

**H. Old business** (legislative business carried over from prior meetings).

A.

**I. New Business:**

- A. **Resolution R-2018-1 (Rules of Council), Bonnough moved Perry 2<sup>nd</sup> to approve the rules of council, all yes motion carried.** NIMMS training will need to be completed again for all newly elected officials as referenced in Rule #39.
- B. **Council, Planning Commission and Mayors Court Calendar for Year 2018.**

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**Mayor Heft presented Calendar with Tipton moving and Cano 2<sup>nd</sup> to change dates in Feb, September and to the change to having a meeting on October 29<sup>th</sup> (3 meetings that month), and only one in November, all yes motion carried. The Mayor will send out the amended calendar.**

**J. Committee Reports:**

**A Finance and Audit:**

**B. Public Safety:**

**C. Streets and Utilities:** No report

**Public Services:** no report

**E. Rules and Ordinance:** absent

**F. Facilities and Grounds:**

**K. Treasurer's Report (Cash Summary by fund, Fund Status, Payment Accounts, and Mayor's Court receipts, Bank reconciliation presented the second meeting of the month.**

The clerk reported on the revenues collected for fiscal year 2017. A correction was made to the license fund and the gas fund for year 2017 as will be years 15 and 16. **Bonnough moved Perry 2<sup>nd</sup> the payment of accounts, all yes motion carried.**

**L. Miscellaneous business (discussion of matter of general interest, communications, petitions and claims. Mayor Heft will keep council committee assignments the same for year 2018.**

**M. Visitors input for the good of the village:**

**N. Upcoming Meeting and Important dates:**

**O. Adjournment: Tipton moved Perry 2<sup>nd</sup> to adjourn @ 8:46PM**

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**Lisa D. Heft Clerk Treasurer**

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**Bradley A. Heft Mayor**