

VILLAGE OF HASKINS

JOURNAL OF PROCEEDINGS

August 7th 2023

COUNCIL MEETING

The Village Council of Haskins met at the townhall.

A. Eric Prehn called the meeting to order with the Pledge of Allegiance recited.

B. Roll Call all here by roll call, council members present:

Mayor: Bradley A. Heft @ 7:15PM

Clerk / Treasurer: Lisa D. Heft

President Pro Temp: Eric Prehn

Council Members: Helen Bonnough, Nancy Perry, Nick Thompson
Jason Vogelsong, Mary Wright

Absent

Solicitor: Paul Skaff

Village
Administrator: Colby Carroll

Police: Chief Carroll

Visitors:

C. Bonnough moved Vogelsong 2nd to approve agenda for tonight's with amendments to include pay addendum #6 and Ordinance 2023-9, all yes motion carried.

D. Reports, communications, appointments, and confirmations, from the mayor, directors, of departments, and another village.

1.

E. Reading and disposal of the journal of proceedings: Perry moved Bonnough 2nd to approve the journal or proceedings for the July 17th 2023 meeting , all yes motion carried.

F. Village Administrator/Police: Topics of discussion to include:

- 1.** The WWTP is working with RCAP and will perform a rate study to include all assets and looking a volumetric versus flat charge. This will need to be looked at with OWDA as well as this is where the WWTP loan is with. The UV system 1 bank is need of repair with bulbs being stocked up on.
- 2.** The Maintenance roof work has started.
- 3.** Smoke testing is ongoing, waiting for a dry spell.
- 4.** The Lexipol policy is ongoing, this will include a section on elected officials.
- 5.** The ODOT Safety grant was discussed. The cost to include a sidewalk from S. Findlay to Sundaze was an estimated cost of \$500,000.00. The village would be responsible for 10 percent of this cost. The Village would like Feller & Finch do a true survey of this area as much of the cost in the ODOT quote is right of way items.
- 6.** The scheduled power outage is still waiting on parts.
- 7.** The AMP conference is 9/25-27 with Vogelsong, Perry, Thompson and Wright attending.

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8. Mary Wright asked about the job description for the Fiscal officer and if this should go to committee. The job description with the help of the clerk has been emailed. Mr. Carroll stated that council should look at it and add any input however the daily operations of the job have never gone to a committee.
9. It was reported that Seneca Builders requested a tree list as trees still need to be planted on the new section of Enright Dr. These trees planted according to Seneca Builders will be paid for by the homeowners. The village does NOT want to take over the retention pond located on Enright Drive as well. It was reported that the silt barriers were removed and that the retention pond will be cleaned and mowed by the owner of the pond Seneca Builders.
10. The Children Parks shelter house has had the items ordered to enclose the roof.

G. Public Presentations and Hearings:

H. Old Business:

I. New Business:

- A. **Ordinance O-2023-8 (to approve lot split on Kingsbury Ave), Prehn moved, Perry 2nd to approve this ordinance for its first reading.** Mayor Heft stated that this lot split went before the Planning commission for a public hearing and it fit with the village's zoning. Questions were asked on why the lot line is wider and why the lot line went up through the sidewalk area, this was explained. The council is only approving the lot split, Majority yes, with Vogelsong abstaining, motion carried.
- B. **Ordinance O-2023-9 (Amending the Ordinance Establishing terms, conditions and rates for the sale of electricity by the Village of Haskins) Prehn moved Thompson 2nd for the first reading of this.** Mr. Carroll explained this ordinance as the rate study was just completed. The village was anticipating a 6-6.5 percent increase with the rate study coming back with 3 to 3.5 percent increase. The recommended 4 percent increase over the next 3 years based on the capital expenditures of \$60 thousand dollars which could change along with the village paying the Invoice Cloud fees that are charged to village residents. Invoice Cloud fees would be a .87 percent to 1.1 percent or the rate increase. The village could function at a 3-3.5 percent increase if the village did not take on the fees the customers pay. Moving forward with a 4 percent increase would begin in 2024. Mr. Carroll will contact Invoice Cloud to see how it bills with council only wanting to cover the EFT charges, not the credit card fees. Mr. Carroll explained the customer charge for Schedule A, B and C. Mr. Prehn would like to see the completed rate study, Mr. Carroll will email this out as he just received it this morning, all yes motion carried.

J. Committee Reports:

A. Finance and Audit: Mr. Carroll presented pay addendum #6 with Prehn moving Wright 2nd to approve. This addendum is due to annual employment raises, this will be retroactive to August 6th 2023, **all yes motion carried.** This committee along with all committees would like to meet on September 6th at 6PM to discuss budgets for 2024.

B. Public Safety: There is nothing to report however Mr. Carroll is going to advertise on Indeed again for the position of a police officer.

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C. Streets and Utilities: Mr. Vogelsong reported that Mr. Carroll answered many of his questions earlier in his report. A meter update was given by Mr. Carroll stating after a financial review with AMP with all interested parties, they will be in one package. This cost may be approximately \$143 thousand with the village using the remaining ARP funds for this project.

D. Public Services: Nothing to report. The Waste Management contract will be coming up for renewal next year.

E. Rules and Ordinances: Mayor Heft reported he will get the full version of the zoning ordinance to this committee to look at before it goes to council. Planning Commission has been working on the zoning code for several years and it is much appreciated for all of their work.

F. Facilities and Grounds: Mr. Thompson inquired about the sidewalk quote, Mr. Carroll is still working on this. Mr. Carroll is also in the process of reaching out to a firm that specializes in lifting up sidewalks. There was some discussion on if a village owned tree who is responsible for the sidewalk repairs. Mr. Carroll stated it is the homeowner however some disagreed with that stating the village needs to remove the tree root causing damage allowing then the homeowner to make repairs to sidewalks. The Brush drop off site was discussed. The village received a contract price for Renewed for Haskins Resident's. This cost for the year is \$3500.00 dollars with a prorated amount as the year is almost over. Bonnough moved, Wright 2nd to approve this contract though 2024, majority yes with Perry voting NO. Mayor Heft would like Street payroll budget lowered and the money used go to something else now that the brush drop off site is not here, Mr. Thompson agreed. Nancy Perry does not want to drive out to Route 25, she feels this is taking away from a service to residents. Mary Wright stated this is a 1-year contract and appreciates Ms. Perry's passion, though the Renewed contract is environmentally friendly. Ms. Perry can see both sides of this, she feels the village should increase the frequency or brush pick up. Mr. Prehn asked about garden debris, Mr. Carroll will look into this. Brush pick means NO GRASS, brush only.

K. Treasurer's Report (Cash Summary by fund, Fund Status, Payment Accounts, and Mayor's Court receipts, Bank Reconciliation: Prehn moved Thompson to approve the payment of accounts from July 15-August 4th with questions being asked on 5626,5645, 5629,5623 and 5653 all yes motion carried. Bank reconciliation was approved and signed for the month of July 2023 . The clerk reported on the audit and present council with a Cash Summery by found to look at finances.

L Miscellaneous business (discussion of matter of general interest, communications, petitions and claims.

A.


M. Visitors input for the good of the village:

N. Upcoming Meeting and Important dates:

O. Adjournment: Bonnough moved Prehn 2nd to adjourn @ 8:45PM



Lisa D. Heft Clerk Treasurer



Bradley A. Heft Mayor